

ILEETA
International Law Enforcement
Educators and Trainers Association

2008 Exhibitor Registration Form

Exhibitor Information

Company Name: _____

Contact: _____

Company Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email: _____ Website: _____

Product/Service Description (*20 word maximum to appear in Official Program Guide*):

Corporate Sponsorship Information

Corporate Sponsor Member (please circle) **Yes or No**

I would like to become an ILEETA Corporate Sponsor (\$500.00 Annual Dues) **Yes or No**

Exhibit Space Request

Number of spaces requested: _____

Location Preference: 1st Choice: _____ 2nd Choice: _____ 3rd Choice: _____

Payment Information (Please circle) Check Money Order

A non refundable \$100 deposit per space is due to secure this contract. The balance is due on or before January 1, 2008. All cancellations must be received in writing. Refunds will not be made after January 31, 2008.

AUTHORIZED SIGNATURE

DATE

By signing this form I acknowledge reading and understanding all rules and regulations governing the ILEETA conference and exposition and agree to abide by these rules and regulations. The terms of this contract may not be changed except in writing and signed by all parties.

Please mail or fax this form to: ILEETA
Attn: Mary Grace Barbye
109 Theresa Drive * Mullica Hill, NJ 08062 * Phone: 856-223-5437 * Fax: 856-223-5439

ILEETA
International Law Enforcement
Educators and Trainers Association
Exhibitor Rules and Regulations

Booth Specifications and Rates

6 x 10 Booth \$795.00
5 X 8 Table Top \$595.00 (**Absolutely NO floor pop-up displays permitted in this area, only table top displays**)

Each space (booth and table top) will have an 8 foot table with 2 chairs. ILEETA Corporate Sponsors receive a \$100.00 discount. Additional services, such as electric and phone equipment shall be arranged by the Exhibitor, at the Exhibitors expense with the Westin Chicago North Shore. A \$100.00 deposit is due with application. The balance is due on or before January 1, 2008. Checks or money orders must be made payable to ILEETA and mailed to 109 Theresa Drive, Mullica Hill, NJ 08062.

Schedule

Exhibitor Set Up: Tues 4/1/2008 6:00 am – 10:00 am

Show Hours: Tues 4/1/2008 10:00 am – 6:00 pm
Wed 4/2/2008 8:00 am – 1:00 pm

Break Down: Wed 4/2/2008 1:00pm – completion

Security

We will do our best to provide security for the exhibits during the times the exhibitor area is closed. It is the exhibitor's responsibility to maintain security in and around their booth during the hours the Expo is open and to safeguard any valuable items when it is closed. We remind you that we are not responsible for any losses as the result of theft or fire. We suggest that you do not leave items like firearms, weapons and other valuables unattended in the exhibitor area. We will have a better chance to prevent thefts by removing the opportunity. All Exhibitors must wear their vendor badge to enter the Expo Areas. Badges can be obtained at the ILEETA Registration Desk.

Press And Media Coverage

The exhibitor area is always an attraction to the media. The exhibits provide good subject matter for the newspaper photographers and TV news stations. Our ILEETA representative will be screening media requests to photograph items in the exhibit area. Our representative will ask you before they allow the media to interview you or photograph your exhibit. Please be prepared to let our representative know your desires in this area.

Safety

Any equipment on display during the Expo, including but not limited to, firearms, diversionary devices, aerosol based weapons and ammunition, must not contain any live ammunition at any time. In addition to above prohibition make sure visitors can properly handle and/or operate your products. Also, do not handle any "Live" chemical or OC spray.

The use of real edged weapons for demonstration purposes is prohibited. Exhibitors who display edged weapons must monitor for safety the handling of their products by visitors. The use, other than on display, of paint ball guns or devices of any substance that could be harmful to any person, is prohibited in the Expo Areas. If you plan a live demonstration with protective gear or suits, be sure the participants go through the proper physical preparation prior to any "hands on" session.

Any violations of good safety practices could lead to immediate removal from the Expo Areas.

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